

**South Yorkshire Mayoral Combined Authority
Officer Scheme of Delegation
Record of Officer Decision Form**

(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)

Please send this completed form to: SYMCAMeetings@southyorkshire-ca.gov.uk

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| 1 | Subject of decision/report title: | Award of Evening & Sunday Bus Service Contracts (part 3) plus post Tender Changes/Awards |
| 2 | Decision Date: | 14 November 2023 |
| 3 | Background/reason for decision/purpose of report: | Changes to the network, including school bus services, has resulted in issues arising that have significant impact on passengers and reputational risk to SYMCA if no action is taken. Emergency solutions are in place to resolve these, and this paper seeks approval for longer term commitments and award of contracts to fund these solutions at a total cost of £829,479.13 . |
| 4 | Options considered: | <ul style="list-style-type: none"> • Option 1 - Do nothing (not recommended) – Do not award contracts and allow service de-registrations to take place and issues to remain. This would result in: <ul style="list-style-type: none"> - some areas of South Yorkshire without an evening and Sunday service and is not supported/approved by the MCA Board on the 31 July 2023. - capacity issues continuing to occur on home to school services. - gaps in service and poor connections for passengers travel to and from employment. - a poor customer offer with no tram replacement service • Option 2 - Do something (recommended) - As the evening and Sunday services and home to school network are a key component of the South Yorkshire public transport network the retention of the services was essential to retain accessibility which would otherwise be lost at these times. Awards are within the limitations of the budget available and in line with the policy decision made by the MCA on the 31 July 2023. At a total cost of £829,479.13 • Option 3 - Do most (not recommended) – Award additional contracts to maintain the service levels across the network in an evening and Sunday as operated prior to the 29 October 2023. This would require and additional £3.9m per annum that is not available and was not approved as an option at the MCA Board on the 31 July 2023. |
| 5 | Decision: | Option 2 - Recommendations approved. Total cost £829,479.13 . |
| 6 | Background documents: | See the 18 September PTT paper and MCA paper (agenda item 15) and meeting minutes here for further background information. This paper assumes the background and approvals in these papers are known and are not repeated. |

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| 7 | Type of decision Key/Non-Key: | Non-Key. Key decision was made by the MCA to delegate the approval to the Executive Director of Transport (Acting). |
| 8 | Officer making decision: (Director or Statutory Officer) | Pat Beijer Executive Director of Transport (Acting) |
| 9 | Contact details (telephone number or email): | pat.beijer@southyorkshire.ca.gov.uk |
| 10 | Does the decision maker have a conflict of interest? | No |
| 11 | Consultations (where appropriate): | |
| | i. If a Key Decision have you consulted Portfolio Lead Member? | N/A |
| | ii. Other | <ul style="list-style-type: none"> • Consultation with relevant officers/heads of service at each local authority (highways and education) • Consultation with Cabinet Lead for Transport or equivalent where relevant |
| 12 | Any Legal, Financial, or Equality Implications considered: | <ul style="list-style-type: none"> • Legal - Relevant approvals are as per the SYMCA contract procedure rules for supplier direct award: <ul style="list-style-type: none"> - <i>Bus service subsidy contract awarded in accordance with either the de-minimis or urgency provisions of the Transport Act 1985 and/or EU Regulation 1370/2007, as incorporated into UK law by UK Regulation (EC) No 1370/2007 (Public Service Obligations in Transport) (Amendment) (EU Exit) Regulations 2020.</i> • Financial – Yes <ul style="list-style-type: none"> - <i>Approval to revise the award of contracts. Funded from the tendered services budget for 2023/24 and 2024/25 – cost £800,408.13</i> - <i>Approvals to award Boxing Day and New Year's Day bus contracts for Sheffield. Funded by Sheffield City Council with no cost incurred by SYMCA - cost £22,415.00</i> - <i>Approvals for the award of a tram replacement bus service contract. Funded by the tram revenue budget and will be paid by invoice - cost £6,656.00</i> • Equality - No EIA required as approval is for retention of services or provision of additional services. |
| 13 | Have Finance Team confirmed budget availability | Yes Budget code: REDACTED |
| 14 | Signature (Stat Officer or Director) and Date: | Pat Beijer Executive Director of Transport (Acting) |

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| For Democratic Services Team use only: | |
| Date received by Governance Team: | 21/11/23 |
| Processed by: | Sarah Pugh, Democratic Services Officer |

Dem Services Ref No:

2023-85